

Santa Barbara City College
College Planning Council
Tuesday, January 26, 2010
3:00 pm – 4:30 pm
A218C
Minutes

PRESENT: A. Serban (Chair), I. Alarcon, O. Arellano, L. Auchincloss, P. Bishop, S. Ehrlich, R. Else, J. Friedlander, T. Garey, A. Garfinkel, M. Guillen, K. Molloy, K. Monda, D. Nevins, C. Salazar, J. Sullivan

ABSENT: None

GUESTS: K. McLellan, J. Meyer, K. O'Connor, A. Scharper, M. Spaventa, L. Stark

Superintendent/President Serban called the meeting to order and welcomed the CPC Members to the Spring Semester. Superintendent/President Serban reported on the damages on campus during last Thursday's storm.

1. Approval of Minutes from the December 15, 2009 CPC Meeting (attachment)

M/S/C [Bishop/Alarcon] to approve the minutes of the December 15, 2009 CPC meetings with the corrections noted by Ignacio Alarcon. All in favor except Dean Nevins who abstained because he was not present at the meeting.

Information Items

2. Update on fundraising for MESA and implications for 2010-11 – Andreea Serban
 - a. Superintendent/President Serban reported that the Foundation received additional donations for MESA meaning that there is no need to use General Fund money for 2010 – 11 for that program; however, for the 2011-12 budget and ongoing, paying for the MESA Coordinator remains an issue.
3. FTES reported at P1 (projection 1 for 2009-10), implications for Spring 2010 and for schedule development for 2010-11 (attachment).
 - a. Superintendent/President Serban reported that the information related to the need to implement the workload reduction for 2009-10 came in September 2009. Serban stated that for 2009 – 10 it would have been difficult to fully implement the workload reduction because of the lateness of the information, and it takes some time to scale down. Executive VP Friedlander spoke about credit effort and VP Arellano spoke about the non-credit effort to implement the workload reduction.
 - b. Friedlander stated that he and the Deans are working on identifying additional sections to close in Spring 2010. In prior years, sections would be opened up for students, now no sections will be opening up. Friedlander reported that there will be further cuts in

Summer and Fall. Friedlander stated that he and the Deans are looking at the priorities sent from Chancellor's Office to make sure the students get the courses they need. Further discussion took place regarding the steps being taken to meet the needs of the students and to meet the budget allocations and FTES targets. The IT Department along with Robert Else and Superintendent/President Serban are working on a forecasting model to better gauge whether the preliminary schedules for Summer 2010 and Fall 2010 are on target. Academic Senate Member Garey pointed out that his department, and has heard from other departments, that the enrollment patterns in Fall 2009 and this semester are different from what they have traditionally been. Superintendent/President Serban stated that this factor will also be included in the model. Superintendent/President Serban stated that the goal is to make sure the college is providing the core courses that the students need while staying within the budget provided by the state. ****Academic Senate Member Monda reported that at the English Department Division Meeting, the members wanted to know if there was going to be some kind of enrollment plan to figure out the how the class cuts will impact the demographics, in particular, which students will we be losing out? With the budget crisis, the members of the Department noticed that they are getting more students who would go to a four year school and the question arose: are we knocking out more vulnerable students. Superintendent/President Serban stated that it is clear that what we are doing has already had some impact, for example, one area impacted is the enrollment of out-of-state students, an impact that the college had not aimed for. Monda asked if there is some way to have an awareness of the overall picture within each department to assist in making choices on the department level? Executive VP Friedlander stated that the Deans are working with the Departments now to make sure the college provides, as much as the college can afford, the core courses that students need given the top priorities set by the Chancellor's Office.** Student Senate Member Garfinkel asked if it was possible to offer more enrollments in Independent Studies to make up for the classes being cut. Executive VP Friedlander stated that there are strict rules on transferability of courses. A basic course cannot be substituted for by an independent study. Garfinkel had further questions which Dean McLellan answered. Superintendent/President Serban suggested that it may be helpful to have Dean McLellan attend the first Student Senate Meeting this Spring in order to clarify what is happening with the classes being reduced and what alternative options are available, especially in the case of a student who may see that a section is not open that is needed to finish requirements on time. Executive VP Friedlander stated that Counselor Wendy Peters with

other Counseling staff have listed on the SBCC web page other options for classes that are available to fulfill IGETC requirements. Superintendent/President Serban stated that a two paragraph brief will be on the main page of the college web site next week explaining the situation and information on alternative options.

- c. VP of Continuing Education, Arellano reported on the steps non-credit has taken and ones that will be taken. The courses, which are not related to a diploma (i.e. Adult High School diploma) or certificate, are 8 weeks in Winter 2010 down from 10 weeks in Winter 2009. The Continuing Ed staff have done an analysis of historically low-enrolled courses, resulting in those courses being cut and are part of the workload reduction. For Spring 2010, classes are being held for 7 weeks, not 8 weeks. Arellano stated that every single course is going through a cost analysis to see which ones could be changed to fee based. The schedule analysis for the Continuing Ed Summer Program is in progress. Academic Senate member Garey brought up a question about fee based classes in Continuing Ed and FTES. Further discussion took place and Superintendent/President Serban stated that the goal is to reduce the non-credit FTES that the college claims apportionment for by 300 FTES – per workload reduction target - and in order to achieve this the college has to lower the number of weeks offered and change some courses to fee based. Further discussion took place. Superintendent/President Serban pointed out that VP Arellano and Controller Griffin have analyzed and compared information from other California Community College Districts ranging from San Francisco to San Diego. Serban stated that the Santa Barbara City College Continuing Ed program is unique in that so many free classes are offered and the planned fees are similar to what the other districts are charging. This topic was discussed at the Board of Trustees Study Session on January 21st and will continue to be discussed with the Board.
4. Visit of Lois Capps on campus on Friday, Jan 29, 2:30pm-3:30pm to talk about the Community College Emergency Stabilization Fund (attachment)
 - a. Congresswoman Lois Capps cancelled this meeting and wants to reschedule. Superintendent/President Serban spoke further about the Community College Emergency Stabilization Fund legislation which Capps supports. There are limitations in that this is one time funding which will be provided to colleges through the usual proration based on college FTES. This will result in a very limited one time amount that the college could potentially receive. At this time, it is unclear how this legislation, if passed, will be implemented.

Discussion Items

5. Budget Development for 2010-11
 - a. 2009-10 SBCC mid-year budget status (attachment).
 - i. VP Sullivan reported from the “Adjustments to the Adopted Budget” attachment line by line and clarified certain items. The total budget adjustment is \$1,468,805.00, reducing the ending balances.

- ii. VP Sullivan then reported from a spreadsheet of the Mid-Year Budget Adjustments showing what the Adopted Budget was and currently we have a \$733,362 deficit, which changes the ending fund balance projection down to \$15,749,852.00. He stated that there will be more changes, but this is our information at this time.
- b. Governor's proposed budget and implications for SBCC (attachment)
- i. Superintendent/President Serban reported that the main significance for the college from the Governor's proposed budget is around three of his proposals:
 - 1. The **-0.38% COLA** which is one of the ways that the state will have to generate a real budget reduction. This will affect not only the California Community Colleges but all State Funded Agencies as well. It is a permanent reduction in our base funding for the unrestricted general fund of \$275,100. The minus COLA also applies to categorical programs which normally are subject to COLA. This is a significant loss because it comes on top of the other cuts.
 - 2. **Categorical Funding:** The Governor proposes an additional cut to EOPS and to Part-Time Faculty Compensation. This additional cut for EOPS, which for SBCC, means an additional cut of \$121,179 is devastating on top of the cut that EOPS had already received.
 - 3. **Suspension of New Competitive CalGrant Awards** proposes that no new Competitive CalGrant awards be made in 2010-11. Serban stated that this the last proposal that is significant because there are a large number of students who normally would have qualified for these grants and if this is implemented it is truly a significant negative impact for our students.
- c. Timeline for budget development (attachment)
- d. Budget assumptions for 2010-11 (attachment)
- i. VP Sullivan reported from the attachment. These are the budget development assumptions used to develop the SBCC tentative budget to be taken to the Board for approval in June 2010. They reflect the January 8th 2010 Governor's budget proposal to accommodate the \$20 billion deficit in the state budget. Sullivan went through each heading: General Assumptions, Revenue and Expenses, Transfers, Fund Balance and Risks. Superintendent/President Serban noted how significant the decline in out-of-state and international fees is. This revenue item impacts the college by approximately minus \$600,000. This is the first time in a very long time that we are going backwards rather than increasing these fees. Serban explained how the state calculates the out-of-state and international fees. Serban stated that basically the State takes all expenses for the whole system and looks at all FTES served by the entire system (CA resident, non-resident, credit, non-credit) in one big pot. They then simply divide total expenditures by total FTES. Because there were so many cuts in revenues, the expenditures per FTES have declined in 2008 - 09 compared to the prior year because the system has served more

students with less money. Serving more students with less money has had multiple negative consequences, this being one of them. Even if we did not grow in out-of-state and international student and if we stayed the same, we would lose revenue because of the lower fees for 2010-11, which is significant for our college. Further discussion took place. There was a clarification on deferred payments from the State to the college. In 2009 – 10, there are \$10 million being deferred in state payments; in 2010 – 11, the \$10 million deferment will continue but it is expected that the deferred payments will increase to \$15 million.

- e. Requests for general fund supports and impact on reserves – to be discussed at next meeting
- f. Routine and non-routine equipment inventory and funding – to be discussed at next meeting
- g. Timeline for review and ranking of resource requests identified in program reviews.
 - i. Superintendent/President Serban stated that next week, time will be spent going over the requests for the routine and non routine equipment, not item by item, but overall dollars requested. We will also discuss the proposed rankings from the Executive Committee for NEW equipment and facilities identified in program reviews. The other rankings from the Academic Senate (including ITC and P & R) are due in early March to be discussed at the next CPC meeting after that. Classified Staff member Liz Auchincloss stated the Classified Consultation Council may decide to submit their proposed rankings. Superintendent/President Serban noted that the Classified Consultation Council is encouraged to do so and their recommendations will be discussed along with the others submitted.

Superintendent/President Serban adjourned the meeting.

Next meetings: Tuesday, February 2, 3:00-4:30pm, A218C
Tuesday, February 23, 3:00-4:30pm, A218C